



## VOLUNTEER AUTO USAGE STATEMENT

All volunteer drivers operating their own vehicles to transport students on officially authorized school activities should be aware of the following:

- **\*New** - All volunteer drivers will need to have background clearance before driving for field trips. (see Background Clearance Form)
  - The individual's own automobile liability insurance will always be considered as primary coverage.
  - All travel by private car requires prior approval by the principal (or his designee), in order to establish that the activity is part of the school program.
- The school does not provide collision, comprehensive, etc., insurance to cover damage or loss to a volunteer's vehicle.
  - Volunteer drivers must be 21 years of age or older. The school insurance does not cover volunteers under the age of 21 while transporting students.
  - Transportation is to be directly to and from the scheduled event. The school does not authorize stops, which are not included on the Field Trip Permission Slip.

### THE FOLLOWING MINIMUM REQUIREMENTS MUST BE MET BY THE VOLUNTEER:

1. I certify that the insurance coverage on my vehicle includes:  
\$15,000/\$30,000 Bodily Injury Liability  
\$10,000 Property Damage Liability  
\$500 Medical Payment
2. I certify that my vehicle is equipped with seat belts for all occupants.
3. I certify that the automobile listed below is regularly maintained and kept in good operating order.
4. I consent to the school checking my driving record from the Department of Motor Vehicles.
5. I certify that I meet the age requirement.

Name of driver: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_ Driver license number: \_\_\_\_\_

Address: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year of vehicle: \_\_\_\_\_

Auto insurance company: \_\_\_\_\_

Policy number: \_\_\_\_\_

Cellular phone or beeper number where you can be reached while driving: \_\_\_\_\_

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